


DEPARTMENT OF CORRECTION	<b>DIRECTIVE NUMBER:</b> 401.06.03.019	<b>PAGE NUMBER:</b> 1 of 2
 <b>INSTITUTIONAL SERVICES DIVISION</b>	<b>SUBJECT:</b> Staff Continuing Education, Orientation, and Training	Adopted: 07-15-98 Revised: 11-02-98 Reformatted: 02-2001

## **01.00.00. POLICY OF THE DEPARTMENT**

It is the policy of the Idaho Board of Correction that the Department of Correction ensure proper medical, dental, psychiatric and psychological services and treatment be provided to inmates incarcerated under its jurisdiction, including those state-sentenced offenders held in non-IDOC facilities.

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## **03.00.00. REFERENCES**

Standards for Adult Correctional Institutions, Third Edition, Standard 3-4351.

Standards for Health Services in Prisons, P-19, P-21, P-23.

## **04.00.00. DEFINITIONS**

Facility Health Authority: The on-site Health Authority or senior health staff assigned.

Medical Authority: Idaho Department of Correction Health Services Chief.

Medical Director: A physician (M.D.) either employed by the Idaho Department of Correction or the physician in charge if medical services are privatized.

Regional Health Manager: The individual assigned as the primary manager who is administratively responsible for the delivery of medical services if health services are privatized.

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**05.00.00. PROCEDURE**

The Division of Institutional Services shall request that the Facility Health Authority and the IDOC Training Manager coordinate and provide training for new health care staff during the pre-service Basic Training Academies. The Facility Health Authority shall also provide a period of initial orientation for new health care staff by formally addressing the unique tasks and requirements of the institution.

The Facility Health Authority shall provide information and schedule for continuing medical education programs.

Additionally, the Facility Health Authority shall provide as needed in-service training programs to ensure that skills of the health care staff are current within the institutional setting.

The Facility Health Authority shall cooperate with the Training Manager to provide appropriate First Aid and CPR training for medical and other correctional staff to ensure the highest possible emergency medical response.

The first aid and CPR training and certificate in accordance with the American Red Cross or American Heart Association shall be awarded by an individual with a current instructor's certificate.

All qualified health care professionals will receive at least 12 hours of Continuing Education in accordance to their assigned positions.

All qualified health care professionals who have patient contact must have current training in cardiopulmonary resuscitation (CPR).

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Administrator, Institutional Services Division

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Date